



## Grading Policy:

### EVALUATION SYSTEM

Faculty members will provide students with performance evaluations for each course. Grading is based on the results of course assignments, exams, and other criteria established in each course program. Grades are published one week after the end of each term in the student's records on the platform. The student's grade information will be protected in accordance with the Privacy Law.

México	Interpretation	EUA
10	Excellent	A+
9.5	Very good	A+
9	Very good	A-
8.5	Good	B+
8	Aprobbed	B+
7.9 o menos	Not aprobbed	B-

### EVALUATION CRITERIA

The evaluation to be used by Universidad Europea de Monterrey is a process of measuring compliance with the objectives and performance standards of each subject in the study plan. At Universidad Europea de Monterrey evaluation is conceived as a continuous and interrelated process.

Regarding the qualification system of the master's subjects, a numerical scale from 0 to 10 will be used, with 8.0 points being the minimum grade to pass. A rounding criterion to one decimal will be used if it is a passing grade, in the case of grades lower than 8.0 the rounding criterion does not apply.



For the final grade of the subject the following items will be taken into account.

1. Continuous assessment note: 60% of the final grade for the course, the following is considered:

Activity	Percentage
Diagnostic self-evaluation	5%
Assessment reports per learning unit	26%
Application Project	20%
Participation in forums	9%
	<b>60%</b>

2. Final exam grade: 40% of the final grade will count.

Activity	Percentage
Final evaluation report	<b>40%</b>

The student will consult on the platform at the beginning of the course, the general evaluation scheme and the evaluation modalities that will be used with their respective weights for each subject.

### **APPEAL A GRADING**

The student may request clarification and, where appropriate, rectification of the grade obtained in their subject during the next eight calendar days after the official end date of the subject.



## **Process**

If a student believes that an erroneous or arbitrary grade has been assigned, the student should contact their academic mentor. The goal of this interaction is to reach a mutual understanding of the rating, the process by which it was assigned, and correct any errors, if any, in the rating.

If the problem cannot be resolved, the student has the right to appeal the grade through a formal resolution process. This formal process begins with the filing of "Qualification Appeal Request." This communication is sent by email to the academic mentor and must contain the following information:

The student must include a request for grade review and provide evidence that the grade is incorrect or arbitrarily awarded as defined in this policy.

The student must provide a comprehensive statement that fully describes and documents all the evidence supporting their claim.

The Academic Coordination will assign a panel composed of designated faculty members with experience in the course in which the appeal is requested, which will not include the teacher currently assigned in the subject. The academic coordinator will request the panel to issue a resolution on the appealed grade. After evaluating the evidence and hearing all parties involved, the panel will issue a decision and establish a resolution to be implemented. The panel will report the decision to all parties involved as soon as possible. A record of the panel's decision will become part of the student's official academic record. The panel's decision is final and is not eligible for further review under another policy.